

## **Executive Cabinet**

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

## **GENERAL REPORT OF THE MEETING HELD ON 14 FEBRUARY 2019**

### **Chorley Council Performance Monitoring – Third Quarter 2018/19**

2. Councillor Peter Wilson, Executive Member (Resources), presented the report which set out the performance against the delivery of the Corporate Strategy and key performance indicators during the third quarter of 2018/19, 1 October – 31 December 2018.
3. Overall, performance of key projects is good, with nine (75%) of the projects rated as green or complete and three (25%) projects currently rated amber. Performance of the Corporate Strategy indicators and key service delivery measures is also good, with 89% of Corporate Strategy measures performing on or above target or within the 5% threshold, and 89% of key service delivery measures are performing on or above target or within the 5% threshold. Those indicators performing below target have action plans outlined with measures to improve performance.
4. In response to a Member's query about Primrose Gardens, Councillor Jane Fitzsimons confirmed 40 provisional offers had been sent out with more places to be offered as the building opened. With regard to the levels of sickness absence, Councillor Wilson advised that the figures were skewed from long term sickness absences and that there was no single reason or department responsible. We noted the report.

### **Revenue & Capital Budget Monitoring 2018/19 Report 3**

5. Councillor Peter Wilson, Executive Member (Resources), presented the report which set out the provisional revenue and capital outturn figures for the Council as compared against the budgets and efficiency savings targets set for the financial year 2018/19. We approved the recommendations within the report.

### **Housing Strategy**

6. Councillor Jane Fitzsimons, Executive Member (Homes and Housing), presented the report of the Director (Early Intervention and Support) which sets out the draft housing strategy for consideration and approval to consult with stakeholders. The strategy is a live document covering the period 2019 to 2024, with an action plan for the first 12 months that will be reviewed and refreshed each year. We approved the recommendations within the report.

### **Provision of IT Connectivity and Equipment at Chorley Digital Office Park**

7. Councillor Alistair Bradley, Executive Member (Economic Development and Public Service Reform), presented the confidential report which sought approval to place

a direct order for the ongoing connection, servicing and software solutions for the primary and back-up circuit connection installations at Chorley Digital Office Park.

8. We noted that the previous procurement exercise had failed to identify a suitable provider for the data/broadband (BB) provision. As the requirement to procure a service provider is time critical, Essensys, who were previously involved at the design stage of the project, were approached and have confirmed that they would be able to provide both data/BB services as part of a complete Digital Office Hub management solution encompassing both IT and management systems.
9. Gary Hall, Chief Executive, advised that although not the original plan, this outcome was preferred as Essensys offered a purpose-built software application specifically designed for multi tenanted buildings. In addition, having one provider offered a managed service approach resulting in better day to day control.
10. We approved the recommendations within the report.

### **Approval for Procurement of Contractors to Undertake Reactive and Planned Maintenance**

11. Councillor Peter Wilson, Executive Member (Resources), presented the confidential report which sought approval for the procurement approach including the award procedure, evaluation methodology and criteria for the engagement of contractors to undertake reactive and planned maintenance on council property assets. We approved the recommendations within the report.

## **GENERAL REPORT OF THE MEETING HELD ON 14 MARCH 2019**

### **Allocation of Community Infrastructure Levy Funds**

12. Councillor Peter Wilson, Executive Member (Economic Development and Public Service Reform), presented the report of the Director (Business, Development and Growth) which seeks approval for the allocation of Strategic CIL monies to purchase the St Johns Club, 239 Preston Road, Clayton-Le-Woods to support the delivery of the Clayton-Le-Woods General Practice surgery which is on the Regulation 123 List.
13. In discussing the report, we noted there was no formal proposal for the project currently, and therefore there were no details available regarding timescales or facilities. Councillor Wilson advised that although discussions had been held with several stakeholders about the options available for developing the site, these were yet to be explored in detail and no formal proposals were available.
14. With regards to posts on social media, Councillor Wilson explained there was any formal partnership with any individual stakeholders and reiterated that no detailed plans or proposals were in place. It was suggested any alleged misinformation being circulated by councillors or parish councillors should be reported to the Monitoring Officer for investigation as a potential Standards matter. In response to a subsequent question, the Chief Executive advised that moving forwards the planning process would include usage of the existing community centre space.

15. We approved the recommendations within the report.

### **Joint Procurement Strategy**

16. Councillor Peter Wilson, Executive Member (Resources), presented the report of the Chief Executive which sets out the performance achieved against the 2015 - 2018 Chorley Borough and South Ribble Borough Councils Joint Procurement Strategy (JPS) and includes recommendations for a new refreshed 3-year JPS commencing 1 April 2019. We noted that the Strategy had been presented to the Shared Services Joint Committee in February, who had approved it being taken forward at both authorities, and we approved the recommendations within the report.

### **Revised Local Enforcement Plan**

17. Councillor Paul Walmsley, Executive Member (Public Protection), presented the report of the Director (Customer and Digital) which seeks approval for changes to the Council's Local Enforcement Plan. We noted that this plan would provide a more efficient and customer focused service and is based on best practice examples across the country. We approved the recommendations within the report.

### **Neighbourhood Priorities 2019-20**

18. Councillor Bev Murray, Executive Member (Early Intervention), presented the report of the Director (Early Intervention and Support) which presents the proposed neighbourhood priorities that have been agreed within each neighbourhood management group.

19. We discussed the future of Neighbourhood Area Meetings in light of the upcoming boundary changes and noted that, although a number of projects were still small-scale, the wider contextual information given in these meetings was starting to inform larger projects, attracting match-funding and partnership working. We approved the recommendations within the report.

### **Kem Mill Lane Playing Fields**

20. Councillor Alistair Bradley, Executive Member (Economic Development and Public Service Reform), presented the confidential report of the Director (Business, Development and Growth) which provides an update on the Kem Mill Lane / Whittle-le-Woods Football Club playing field improvement project, seeks authorisation to allocate the project budget, submit a planning application and procures a competent contractor or contractors to deliver the works. We approved the recommendations within the report.

### **Leisure Contract Review**

21. Councillor Bev Murray, Executive Member (Early Intervention), presented the confidential report of the Director (Early Intervention and Support) which presents the work undertaken to review options for the management of the council's

leisure centres, and seeks approval for commencing a procurement exercise. We approved the recommendations within the report.

**Recommendation**

22. To note the report.

COUNCILLOR ALISTAIR BRADLEY  
EXECUTIVE LEADER

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